

## **OKLAHOMA PARTNERSHIP FOR SCHOOL READINESS**

### **Board Meeting Minutes**

Thursday, July 15, 2021 – 1:00 PM

Oklahoma Commission on Children and Youth

2915 N Classen Blvd., Ste 300, Oklahoma City, OK 73106

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### **Call to Order**

Annette Wisk Jacobi called the meeting to order at 1:05 p.m.

Annette welcomed the OPSR Board and began the meeting by recognizing the significant contributions made by the late Kathy Cronemiller to OPSR and to the field of early childhood.

Annette introduced new Board Members: Kelly Kay, Melissa Larimore, Amanda McCabe, Jennifer Pham, Rachel Proper, and Brett Vanderzee.

### **Roll Call**

The roll was called by Carlye McQuiston.

### **Members Present**

Paula Brown, Adrienne Butler (designee to Melody Kellogg), Curtis Calvin (designee to Polly Anderson), Joann Carter (designee to Marcie Mack), Joy Culbreath, Marny Dunlap, Rita Echelle (designee to Melinda Freundt), Amy Emerson, Audra Haney (designee to Carrie Slatton-Hodges), Annette Jacobi, Kelly Kay, Melissa Larimore, Brittany Lee (designee to Justin Brown), Joyce Marshall (designee to Lance Frye), Amanda McCabe, Gina McPherson (designee to Glen Johnson), Tiffany Neill (designee to Joy Hofmeister), Shelly Patterson (designee to Kevin Corbett), Jennifer Pham, Rachel Proper, Sarah Roberts, Anthony Stafford, Jennifer Stepp (designee to Jon Pedersen), Annie Van Hanken, Brett Vanderzee and Marshall Vogts (designee to Brent Kisling).

### **Members Not Present**

Angie Clayton, Tina Floyd, and Ryan Walters

### **Staff Present**

Vicki Bumpas, Chris Lee, Courtney Maker, Carlye McQuiston and Carrie Williams

### **Guests Present**

Jeri Holmes, Lindsay Kanaly, and Suzanne Thompson

### **\*Approval of Minutes**

Annette presented the Board meeting minutes from April 15, 2021.

*Anthony Stafford made a motion to approve the minutes from the April 15, 2021 meeting. Audra Haney seconded. Marny Dunlap abstained. The motion passed.*

### **Chairperson Comments**

No comments

### **\*Election of OPSR Officers**

Annette presented the slate of OPSR Officers as following: Annette Jacobi, Chair; Sarah Roberts, Vice Chair; Angie Clayton, Secretary; and Marny Dunlap, Treasurer.

*The OPSR Executive Committee made a motion to approve the slate of Officers as follows: Annette Jacobi, Chair; Sarah Roberts, Vice Chair; Angie Clayton, Secretary; and Marny Dunlap, Treasurer. Curtis Calvin seconded the motion. Marny Dunlap, Melissa Larimore, and Sarah Roberts abstained. The motion passed.*

### **Presentation on Board Roles and Responsibilities**

Jeri Holmes presented the Head Start Act of 2007 (PL 110-134, Section 642B). “The Board shall additionally serve as the state’s Early Childhood Advisory Council.” Jeri continued with the responsibilities of the OPSR Board and the Foundation. The Foundation was established on November 6, 2003 in response to the state statute of April 22, 2003.

Annie Van Hanken is the President of the Foundation. The Partnership for School Readiness Foundation, Inc. is tax exempt pursuant to the Internal Revenue Code §501(c)(3). The purpose of the Foundation is to raise funds and to assist in the implementation of the Oklahoma Partnership for School Readiness Act (the “Act”) and the achievement of the goals of the Act pursuant to Oklahoma Statute Title 10 Section 640.3. The Oklahoma Partnership for School Readiness Board is responsible for recommending early childhood policies to the State of Oklahoma and its agencies and conduct strategic planning regarding programming pursuant to the Act. Jeri gave a brief overview of OPSR. Before July 1, 2021, UCO was the fiscal agent of OPSR, but after July 1, 2021, the OPSR Foundation is the fiscal agent for the state budget and the Oklahoma Clearinghouse for Early Childhood Success budget.

An updated version of the Dual Agreement was presented. This document shows the responsibilities of the OPSR Partnership Board and OPSR Foundation. The state contract funds from DHS will be reported to the Partnership. Discussion was had on the word “guidance” in the agreement. In this agreement, Jeri had to create a delineation between the Foundation and Partnership. If there were any issues between the Partnership and Foundation, and the Partnership believed the Foundation was not doing what it has been contracted to do, they could go to DHS or the legislature. Discussion continued on the Foundation employees and their relationship with the Partnership Board. One question was raised on staff management. The Foundation Board oversees the Executive Director and the Executive Director oversees staff members. The Partnership Board has a direct line to the staff via the Foundation.

*Marny Dunlap made a motion to approve the dual agreement. Seconded by Sarah Roberts. There was discussion on needing a clarification of 2J in the agreement. Curtis Calvin discussed the word “guidance” and how the Partnership Board can give input on any situation that is going on. Jeri shared that there are two contracts currently in place. If another contract is established with DHS, the Partnership needs to be involved. If this dual agreement is in place then it’s all contracts. Jeri can add current or future in the document. There was an error on the bullet numbering, Jeri shared she would fix the numbering. Sarah Roberts suggested a joint annual get together of the Boards and suggested moving forward with a vote. Marny Dunlap made a motion to adopt the agreement as is with the bullet numbering adjustments. Second by Sarah Roberts. Curtis Calvin, Brittany Lee, Paula Brown, and Tiffany Neill abstained. Motion passed.*

### **\*Approval of OPSR Financial Report**

Carrie Williams presented the OPSR Financials: Final State Expenditures through March 31, 2021 and Preliminary State Expenditures through June 30, 2021. OPSR executed a budget modification with DHS and UCO to shift funds from Salary and Fringe benefits to Contracts. OPSR was able to support Pyramid

Model implementation support, expansion of family resources for early literacy through a Library Project, family childcare home social emotional support kits with OCCRRA, early literacy and wellness promotions through Reach out and Reach, marketing efforts with Price Lang, and the purchasing of furniture and equipment for OPSR's new space.

*Paula Brown made a motion to approve the financials as presented, seconded by Joyce Marshall. Motion passed by acclamation.*

### **FY22 DHS Contract Budget**

Carrie Williams presented the FY22 DHS Contract Budget. The base contract is \$742,000, which was previously going to UCO and is now going to OPSR Foundation. There is an IDC for the base contract that will go to the Foundation. DHS has created the Oklahoma Clearinghouse for Early Childhood Success and has contracted with OPSRF to absorb the responsibility of this project. There is not an IDC for the Clearinghouse contract.

*Marny Dunlap made a motion to approve the state budget as presented, seconded by Anthony Stafford. Motion passed by acclamation.*

### **Oklahoma Clearinghouse for Early Childhood Success Update**

Amy Emerson presented on the Clearinghouse to the Partnership Board. The Clearinghouse will promote well-being for Oklahoma children and their families. The Clearinghouse has four topic areas, which are Social Emotional Well-being, Healthy Homes & Relationships, Child Development, and Equitable Distribution of Resources. Amy shared the work of the Clearinghouse, the application process, and the estimated timeline for the first submission. The scope of work of the Clearinghouse was presented to the Board. In the scope of work, OPSRF will support the structure and governance of the Clearinghouse, collaborate with the DHS Innovation team to create and manage the website and data support structure, hire new staff to support the Clearinghouse, develop and maintain relationships with the research community to support committee work, and implement and create inclusive communities of practice to increase alignment and coordination.

### **Presentation on Child Care and Development Fund State Plan**

Brittany Lee presented on the Child Care and Development Fund State Plan. Discussion was had on the funds and the recommendations by DHS.

### **Presentation: OKFutures Steering Committee Federal Funding Priorities**

Presentation from Director Brown, DHS about the ARPA Funds. Amy Emerson presented the recommendation for potential use of Covid-19 Federal Relief Funding in Early Childhood Endorsed by the OK Futures Steering Committee. Discussion was had on the recommendations.

*Tiffany Neill made a motion to approve OPSR's Federal Relief Funding Recommendations to be sent to Director Brown, seconded by Paula Brown. The motion was passed by acclamation.*

### **Update on Medicaid Expansion**

Shelly Patterson presented on Medicaid Expansion. Medicaid Expansion offers the opportunity for healthcare coverage to more individuals. Adult dental benefits are now covered.

### **Update on Ready Together OK and Pertinent Information From Oklahoma State Department of Education**

Tiffany Neill shared information about the federal relief funding coming to Oklahoma. Some of these funds are going directly to school districts. 10% will go to the State Department of Education for

initiatives to the Action Plan for Supporting Students through the Pandemic and Beyond. More information is on their website at [Readytogether.sde.ok.gov](http://Readytogether.sde.ok.gov).

**Executive Director's Report**

Amy Emerson presented the Executive Director's report and the Advocacy & Communication Solutions one-pager created for OPSR.

**Public Comment**

No public comment.

**Announcements**

Joyce Marshall shared that maternal and child care training/connecting families with resources services are back at the Health Department.

Annette Jacobi shared about the child tax credit.

Jennifer Pham shared an opportunity with Pharmacies. She asked members to consider whether or not organizations they are associated with can help partner to support a vaccine "clinic," which will incentivize participants with \$50 reimbursements to complete their COVID-19 vaccination.

**New Business**

No new business.

**Adjourn**

Annette Jacobi adjourned the meeting at 4:45 p.m.